

Meeting Title	Torquay & Paignton Harbour Liaison Forum
Venue	Torquay Harbour Office
Date	7 th June 2017 at 1:00 pm

Present	Capt K Mowat (KM) Cllr N Bye (NB) Cllr N Amil (NA) Mr A Peach (AP) Cllr R Stringer (RS)	Mr S Pinder (SP) Mr M Stewart (MS) Mr M Ellis (ME) Mr Jason Bond (JB) Mr D Buckpitt (DB)	Mr A Rayner (AR) Mr T Ekers (TE) Miss A Colmer (AC) Mr T Morris (TM)

1. Apologies
2. Welcome
3. Minutes of the last meeting – 8th March 2017
4. Matters Arising from the last meeting –
 - a) Marine Conservation Zones
 - b) Security Cameras
 - c) Direct debit admin charge
5. Capital Works
 - a) Haldon Pier – update
 - b) Princess Pier – update
 - c) Town Dock 'V' Pontoon
6. Maritime Events 2017
7. Royal Torbay Yacht Club Building
8. Harbour Light Restaurant and Masterplan Development opportunity
9. Quarterly Accident & Incident Data
10. Tor Bay Harbour Pilotage Directions
11. Budget Outturn 2016/17
12. Harbour Committee - Upcoming Agenda

1.	Apologies for Absence	Action
	Apologies were received from the Mayor, Mike Smith, Marshall Ritchie, Mike Ould and Chris Robson.	

2.	Welcome	Action
	KM welcomed everyone to the meeting and in particular, TM, as it was his first meeting.	

3.	Minutes of the Last Meeting	Action
	Everyone agreed that the minutes were an accurate record of the last meeting.	
4.	Matters Arising	Action
(a)	Marine Conservation Zones - KM reported that he had nothing further to report since the last Forum, other than an exchange of emails with Natural England within which the harbour authority reiterated its position as a concerned stakeholder. KM agreed to prepare a draft letter drafted that can be sent from Cllr Bye to the Secretary of State for the Environment after the General Election.	
(b)	Security Cameras – KM advised the Forum that this subject had been discussed in depth at the recent Harbour Users meeting. He said that the harbour authority are currently waiting on the Council’s decision regarding the corporate CCTV system. DB suggested applying for central government funding to provide security cameras. KM commented that it would be difficult to achieve such funding but alternative funding options will always be considered. It is important that harbour customers feel safe but they always have a choice and a higher level of security is offered by MDL but their customers do pay more for that service.	
(c)	Direct debit admin charge – KM informed the Forum that the issue surrounding the charge for this facility has not yet been resolved but he fully intends to find a solution before the next charging period.	KM
5.	Capital Works	Action
a)	Haldon Pier & Princess Pier – Update KM informed the Forum that the funding from the Environment Agency (EA) has now all been used for works carried out on both Haldon Pier and Princess Pier; KM stated the majority of the works have been carried out on Princess Pier for the underwater scour damage and seaward steps infilling. KM added that officers are currently looking into the opportunity to bid for further funding from the EA. KM mentioned that Hollicombe beach had recently seen some rock armouring works but that further coastal protection work had now been identified at Oil Cove. It might be possible to obtain additional EA funding for this area of work. The Forum were also made aware of the need to repair some of the steel and timber promenade on Princess Pier. This work formed part of the Council’s Capital Plan.	
b)	Town Dock ‘V’ Pontoon KM informed the Forum that the harbour authority are currently in the process of procuring this new structure. This work involves the installation of a heavier weight/sturdier pontoon to replace the existing ‘V’ pontoon on the Town Dock. KM confirmed that the current price for this work does not include replacing the existing piles.	
6.	Maritime Events 2017	Action
	KM started by thanking everyone for their support and help in making the Tor Bay Air Show a huge success and a safe event. Leisure boat owners and passenger vessels behaved very well and he reported that numbers of spectator craft were significantly up from last year. TM commented that many boats did not go out to watch the Air Show display, as they were concerned about anchoring in 50ft water. SP mentioned that he did discuss bringing the Exclusion Zone further in with the event organisers this year; however, the guidelines for such displays required the restrictions that were implemented. SP added that he would discuss with the flight operators next year about bringing the zone closer to shore. A feedback discussion then followed on a range of Air Show issues.	All to note

	<p>KM handed over to SP to give a briefing on the upcoming events for 2017 and beyond. MS commented that Harbour Master's Notices were often being delivered into people's junk email. Many Forum members agreed that they have been experiencing a similar problem. SP said that he is aware of this issue and there are different reasons for this problem happening. KM added that the harbour authority are in discussion with the Council's IT department to try to find a solution to this issue.</p> <p>SP advised everyone that the harbour authority would be introducing a new process of scheduling maritime events three years in advance. The schedule will be in a provisional format and available to view online later this year.</p>	
7.	Royal Torbay Yacht Club Building	Action
	<p>KM informed the Forum that the Royal Torbay Yacht Club (RTYC) are currently looking into the option to move to new building premises closer to the immediate Beacon Quay area. The Club had identified the space between the two D-day embarkation ramps, adjacent to the entrance of the Town Dock. KM stated that the next step would be to try to get the Harbour Committee to agree 'in principle' to such a proposal.</p> <p>AP gave a PowerPoint presentation showing how the plans would benefit the RTYC but he advised that the drawings were merely at the concept stage. He informed the Forum that if such support were forthcoming the Club would be confident to move to a more detailed feasibility phase and wider consultation, etc.</p> <p>Members of the Forum then asked various questions of KM and AP. It was NB's view that this type of new development could potentially add vibrancy but wanted to know more about the practical implications on day-to-day operations. KM stated that vehicle access to the harbour would be unaffected but there would need to be a reconfiguration of the access on and off the Town Dock.</p> <p>AP advised it would improve and promote the RTYC's sustainability as they cannot afford their current building and the new site will be more efficient on running costs and they will be funding the building as much as they can themselves.</p> <p>MS commented on the Yacht Club's limited opening times. The response from AP was that the RTYC office is operated the same amount of hours equally throughout Summer and Winter.</p> <p>JB asked a range of questions relating to the user clauses of existing quayside leases and how this might be impacted by the RTYC's proposals.</p> <p>DB suggested situating the building along South Pier by Yachtsman's Steps, as there is currently not much in that location. TM proposed asking Living Coasts but KM commented that this has already been explored.</p> <p>It was concluded that a report should be taken to the Harbour Committee and/or AP should provide a PowerPoint presentation.</p>	<p>KM</p> <p>KM & AP</p>
8.	Harbour Light Restaurant and Masterplan Development opportunity	Action
	<p>KM informed the Forum that the Harbour Committee supported the Harbour Light Restaurant redevelopment in March and the matter was now going to be considered the full Council on 22nd June. Council will be asked to support a request for borrowing to fund the development. If approved, the project will go ahead subject to planning etc.</p> <p>KM mentioned that the Town Centres Regeneration Project Board has been discussing the redevelopment of the south side of Paignton Harbour for a while now. The challenge for such a project would be to make the proposals sufficiently viable such that a suitably sized surplus would be generated for reinvested in Paignton town centre. A number of ideas were discussed but it was agreed that the Town Centres Regeneration Project Board would need to brief the Harbour Committee when the proposals are more fully developed. In the meantime, discussion were ongoing with the existing tenants.</p>	All to note

9.	Quarterly Accident & Incident Data	Action
	<p>KM reported that there has been 16 reported accidents/incidents and near misses since 1st December 2016. This figure is an improved position as it is down from 23 that were reported over the same period in the previous year. KM ran through the type and nature of the various incidents. A discussion was held regarding the recent speedboat engine fire. This accident and incident data will also be presented and discussed at the next meeting of the Harbour Committee. KM advised that there is now an online form for reporting accident/incidents or near misses.</p>	All to note
10.	Tor Bay Harbour Pilotage Directions	Action
	<p>KM advised that the Pilotage Directions for Tor Bay Harbour would be reviewed by a Working Party later this summer and the directions will be considered for amendment if required.</p> <p>MS mentioned that he was still concerned about the lobster pot issue outside of Brixham harbour and has now noticed there is a similar issue, although not as severe, when approaching Torquay harbour. KM informed MS that the Brixham issue would be raised at the Brixham Harbour Liaison Forum meeting the next day. DB asked if it is within the powers of the harbour authority to make potting/non potting zones. KM commented that he will explore the new Powers of Direction to see what can be done to resolve the issue, Also, KM agreed to speak with Vic Ellery as he attends the IFCA meetings. DB also suggested putting plastic clip on the pot lines to indicate which pots belonged to which fishermen.</p>	KM
11.	Budget Outturn 2016/17	Action
	<p>KM reported that the harbour authority's budget outturn figure for 2016/17 had produced a surplus of £54,000, which will go into the harbour reserve fund. The higher income was due to better than expected income from fish tolls, property leases and harbour dues. The figures will be published by way of a report to the Harbour Committee on 26th June.</p>	All to note
12.	Harbour Committee	Action
	<p>KM briefly ran through the items on the Agenda for the meeting of the Harbour Committee on the 26th June 2017.</p>	All

Next Meeting

Venue

Future meetings

Dates of Harbour Committee Meetings

Torquay Harbour Office

11 th September 2017	10.30 am
20 th November 2017	10.30 am
5 th March 2018	10.30 am

26 th June 2017	5.30 pm (Torquay)
5 th December 2017	5.30 pm (Torquay)
19 th March 2018	5.30 pm (Torquay)